

# *First Quality Courier of Georgia, Inc.*

## *QC Record Management Services*



\*\*\* First Quality Courier of Georgia, Inc. offers the following services:

- \* *Courier Service Warehousing*
- \* *Overnight Legal Documents to be served the following day*
- \* *Order Services Online*

*A Division of First Quality Courier of Georgia, Inc.*

[www.1stqcga.com](http://www.1stqcga.com)

U.S.  
Postage

- \* High Security & Encryption Record Keeping Facility  
*(Compliant to U.S. Federal Government Laws & Regulations)*
- \* Storage of Legal Documents in Electronic & Paper Form
- \* Offsite Services for the destruction of Sensitive Documents & Materials  
*(Materials = CD(s), DVD(s), Data Tapes, Floppy Disc, etc.)*
- \* Prompt Receipt & Destruction of Documents are Authenticated with a Certificate  
*(Compliant to U.S. Federal Government Laws & Regulations)*
- \* Order Highly Secured & Encrypted Online File Retrieval
- \* Online File Transfer Station
- \* 100 Pound Lock Box Rentals for securing Sensitive Documents  
*(Compliant to U.S. Federal Government Laws & Regulations)*

For more information, please feel free to contact  
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